

BRAZOS ISD REGULAR BOARD MEETING MINUTES (Unofficial)
November 19, 2014

1. The Brazos ISD Board of Trustees held a Regular Meeting on Wednesday, November 19, 2014 in the Brazos ISD Board Room. President Matt Demny called the meeting to order at 7:02 PM, and declared a quorum. Other members present included Mark A. Fernandez, Christopher R. Nanez, and Brian T. Demny. Board members, Wayne Jetelina, Myles Marek and Felix Martinez II were absent.

1.1 The Pledge of Allegiance to the United States of America was led by Brian T. Demny.

1.2 The invocation was given by Brian T. Demny.

1.3 There was a moment of silence for Joe Minks, father-in-law of Denise Minks, counselor at Brazos Middle School and Mary Minks, teacher at Brazos Middle School and for Ronita Word, mother of Rick Word, Brazos Elementary teacher.

2. Acknowledge Brazos High School State Cross Country qualifiers: The following Brazos ISD students were presented a certificate by Board President, Matt Demny: Cesar Flores, Chandler Krueger, Andrea Aguilar, Stephen Aguilar, and Elvis Reyes.

3. Open forum: No one signed up to speak as allowed by policy BED public participation or for student related issues as per HB 1226.

4. Principal's reports: The reports were enclosed in the board packets.

5. Approval of minutes: Brian T. Demny moved with a second by Mark A. Fernandez to approve the minutes of the October 8, 2014, special board training meeting, October 15, 2014, special board meeting, October 15, 2014, regular board meeting, and November 12, 2014, special board training meeting. The motion carried unanimously.

6. Business office:

6.1 The board reviewed and discussed the bills. Christopher R. Nanez moved with a second by Brian T. Demny to approve payment of the bills. The motion carried unanimously.

6.2 – 6.5 The board reviewed current tax collection report, current bank reconciliation and balances, utility cost comparison and monthly budget summary report.

7. Presentation and discussion only:

7.1 PBMAS report: Superintendent, Earl Jarrett gave the Performance Based Monitoring and Assessment System (PBMAS) report. This report is a means for TEA to evaluate performance in areas that are either federal requirements or are not included in any other performance report generated at TEA.

7.2 Highly qualified report: Brazos ISD currently has one teacher on the Prairie Harbor campus that is not Highly Qualified. This has occurred because a ten year old 4th grader enrolled at Prairie Harbor. We are working on a plan to correct this situation that will be submitted to TEA. The Highly Qualified Report will be on the district website.

7.3 Campus and District Improvement Plans presentation: Superintendent, Earl Jarrett informed the board that the plans are considered a working document and are a good representation of the programs and activities that are being offered by the district to improve student achievement. These plans over time will be streamlined. Principals, Giselle Castorena, Clay Hudgins, and James Batson presented their plans.

7.4 Update on Brazos ISD Safety Risk Assessment: Superintendent Earl Jarrett said the analysis of risk assessment is ongoing. A safety audit of the campuses has been completed and the audit is required every three years. This is a lengthy document and addresses all areas of school life. A summary of the major findings will be addressed with item 7.5. The board assured Superintendent Jarrett that he was on the right track.

7.5 Report on School Safety Audit: The school safety audit was conducted in September by Superintendent Earl Jarrett and Brad Reinecker, Director of Maintenance/Transportation. The audit document is produced by the School Safety Center and is a lengthy document that encompasses all aspects of school safety ranging from building access and state of repair to student bullying and school climate. It was determined that most areas, Brazos ISD, are a very safe place. The following areas of concern that should be addressed: improve control of front entrance to Brazos High School during hours of operation, improve bus fleet, update District's Emergency Operation Plan, upgrade door and locking hardware at Brazos High School, and increase security cameras at all campuses.

7.6 Brazos ISD Emergency Operation Plan:

Superintendent Earl Jarrett has been working to update the Brazos ISD Emergency Operation Plan as required in Policy CK (Local) and is using the template created by the Texas School Safety Center. Due to federal and state requirements this document is rather lengthy. The plan was included in the board packet and maps will be included later.

7.7 Mutual Aid Agreements with Fort Bend and Austin Counties to aide in Emergency Response:

Superintendent Earl Jarrett provided the board with agreements between the counties and the school district that can provide aid in a crisis and will be a part of the Emergency Operation Plan. Because both counties, Fort Bend and Austin have similar agreements with regional and state agencies, Brazos ISD can receive services from these entities as well. These agreements will be brought back for action at next month's meeting.

7.8 Review Brazos ISD Board of Trustees vision and goals:

The board requested the superintendent e-mail the vision and goals to the board members and everyone was asked to review them. This item will be on the December agenda as an action item.

8. Action items:

8.1 Nominations for TASB Media Honor Roll:

Mark A Fernandez moved with a second by Christopher R. Nanez to nominate Johnny Griffin, Wallis News Review, for the TASB Media Honor Roll. The motion carried unanimously.

9. Closed meeting: President Matt Demny closed the meeting for executive session as allowed by Texas Government Code Sections 551.071- 551.084, inclusive at 8:32 PM, November 19, 2014. President Matt Demny opened the meeting at 9:03 PM, November 19, 2014, and certified that there was no variance from the posted agenda in executive session.

10. Open session: Take appropriate action resulting from closed session:

9.1 Consideration and action to hire an administrator/teacher on the Prairie Harbor Campus:

Brian T. Demny moved with a second by Christopher R. Nanez to hire Glenda Hooper as an administrator/teacher at Prairie Harbor Campus for the 2014-2015 school year subject to assignment and reassignment. The motion carried unanimously.

11. Discussion of future agenda items: If you have anything to put on the agenda please contact Board President, Matt Demny or Superintendent, Earl Jarrett.

12. Adjourn: After having completed all agenda items, President Matt Demny adjourned the meeting at 9:04 PM, November 19, 2014.