

BRAZOS ISD REGULAR BOARD MEETING MINUTES(Unofficial)  
May 15,2015

1. The Brazos ISD Board of Trustees held a regular meeting on Tuesday, May 18, 2015, in the Brazos ISD Board Room. President Matt Demny called the meeting to order at 7:00 PM, and declared a quorum. Other members present included Felix Martinez II, Myles Marek, Wayne Jetelina, Brian Demny, Mark A. Fernandez and Christopher R. Nanez.

**1.1 Opening:** Board member, Myles Marek gave the invocation followed by the pledge of allegiance.

**1.2 Moment of Silence:** Tornado damage and loss of life at Van Independent School District.

**2. Recognize State Qualifiers:** The board and superintendent honored and presented certificates to the following state winners for the 2014 - 2015 school year: Elvis Reyes won state champion in the 800 meter run and Chandler Krueger placed 5<sup>th</sup> in the 800 meter run. Ian Martin qualified for the UIL State Academic Meet in Ready Writing. The superintendent said that these students are to be commended for their talent, hard work, and the positive manner in which they represent Brazos High School.

**3. Public Comments:** No one signed up to speak as allowed by policy BED public participation.

**4. Principal's reports:** The principals packets were enclosed in the board packets.

**5. Approval of the minutes:** Christopher R. Nanez moved with a second by Myles Marek to approve the minutes of the April 20, 2015 regular board meeting. The motion carried unanimously.

**6. Oath of office for new board members:** The oath of office was administered to board members Myles Marek and Matt Demny by Business Manager, Marjor Mayo. The board members were seated.

**7. Election of board officers:** President Matt Demny turned the chair over to Vice-President Myles Marek. Myles Marek opened the floor for nominations for president. Wayne Jetelina nominated Matt Demny for board president. There were no more nominations. The second was by Christopher R. Nanez. The motion carried unanimously with Matt Demny elected Board President.

President Matt Demny assumed chairmanship of the meeting and opened the floor for nominations for vice-president. Brian Demny nominated Myles Marek for vice-president. There were no more nominations. The second was by Wayne Jetelina. The motion carried unanimously with Myles Marek elected vice-president. President Matt Demny entertained a motion for board secretary. Christopher R. Nanez nominated Brian Demny for board secretary. There were no more nominations. The motion was made by Mark A. Fernandez to approve Brian Demny for board secretary with a second by Christopher R. Nanez. The motion carried unanimously with Brian Demny elected Board Secretary.

**8. Business office:**

**8.1 Review and approve bills:** Brian Demny moved with a second by Felix Martinez II to approve the payment of bills. The motion carried unanimously.

**8.2 Consideration and action on a budget amendment to move funds from function 11 to function 51 for the renovations at Brazos High School to create a Life Skills classroom:** Myles Marek moved with a second by Wayne Jetelina to approve the budget amendment in the amount of \$9,062.00, moving money from function 11 to function 51 to complete the renovation at Brazos High School for a Life Skills classroom. The motion carried unanimously.

**8.3 - 8.6** The board reviewed current tax collection report, current bank reconciliation and balances, utility cost comparison and monthly budget summary report.

**9. Presentation and discussion only:**

**9.1 Presentation by Gary Armstrong, TASB Senior Risk Management Consultant:** Superintendent Earl Jarrett told the board that due to an accident that Mr. Armstrong would not be present to make the report.

**9.2 Discuss the option of financing buses and other vehicles through Government Capital:** Superintendent Earl Jarrett presented the board with an option to consider through the budget development process of financing buses or other vehicles through Government Capital. This would be an avenue for addressing capital projects like the purchase of buses at a reasonable term and interest rate.

**9.3 Brazos ISD Employee End of the Year Awards Program - June 5<sup>th</sup> at 1:00 PM - Brazos High School Commons:** The superintendent invited the board to the End of the Year faculty and staff awards and recognition program. Ice cream sundaes and fellowship will be part of the program.

**9.4 Summer hours for the central office/campuses 7 AM - 5 PM, Monday through Thursday (June 12, 2015 - July 31, 2015):** Superintendent Jarrett wanted to just inform the board about the summer hours for the central office and the other campuses.

**9.5 Central office closed the week of June 29 through July 6 for vacation:** Superintendent Jarrett explained to the board that taking a common vacation allows us to be more efficient during the summer.

**9.6 Review "Policy Update 102, affecting (Local) policies (see attached list of codes)":** The superintendent and the board reviewed Update 102 and will adopt at the June meeting.

**9.7 "Policy Review Session Recommendations regarding (Local) policies":** The board and the superintendent reviewed the local policy recommendations from the policy review session. Any adjustments will be forwarded to TASB and final action will be taken at the June meeting.

**9.8 Discussion of a School Resource officer:** The board and the superintendent discussed the possibility of having a school resource officer if the City of Wallis receives a grant for one. The board agreed with working with the City of Wallis with the employment of a school resource officer. The board stated that

the officer would be under the supervision of the superintendent and the superintendent would assign what campus he or she would be on. Superintendent Jarrett will work on local policy with TASB concerning a school resource officer and with the district's legal counsel to develop the appropriate documents.

**9.9 Schedule June Budget Workshop:** The board decided to hold a budget workshop on June 15th, 2015 at 5:30 PM prior to the regular board meeting at 7PM.

**9.10 Orchard Volunteer Fire Department is parking a fire truck in a BISD building at the Old Orchard School:** Superintendent Jarrett informed the board that the Orchard Fire Department has an old fire truck they would like to store in the bus barn at the Old Orchard school. Mr. Jarrett checked with Brad Reinecker, Brazos ISD Maintenance/Transportation and said he did not have a problem with it. The board agreed this would be fine.

**10. Action Items:**

**10.1 Consideration and action on cafeteria meal prices for the 2015-2016 school year:** Myles Marek moved with a second by Wayne Jetelina to approve the cafeteria prices for the 2015-2016 school year to be set at \$2.40 for students in grades Pre-K through 5<sup>th</sup> and \$2.65 for students in grades 6<sup>th</sup> - 12<sup>th</sup>. The motion carried unanimously.

**10.2 Consider and action on a bid on "struck off property" - R20285 Wallis T/S Block 41 Lot 4:** Christopher R. Nanez moved with a second by Felix Martinez II to accept the bid of \$1,547.34 for the "struck off property" - R20285 Wallis T/S 41 Lot 4. The motion carried unanimously.

**10.3 Consideration and action of Property/Liability/Automobile Insurance with TASB for July 1, 2015 through June 30, 2016:** Brian Demny moved with a second by Christopher R. Nanez to approve the contract with TASB Risk Management in the amount of \$47,559 for the Property, Liability, and Automobile insurance for the year July 1, 2015 through June 30, 2016. The motion carried unanimously.

**10.4 Consider and action on a contract with ImageNet for district copiers:** Mark A. Fernandez moved with a second by Felix Martinez to approve the 5 year lease with ImageNet to provide copier service at Brazos ISD. The motion carried unanimously.

**10.5 Consideration and action on expenditures of Instructional Materials allotment money for textbook adoptions for the following grades and subjects; secondary math and elementary and secondary social studies:** Mark A. Fernandez moved with a second by Myles Marek that the instructional materials for secondary math and elementary and secondary social studies be approved as presented by the instructional materials selection committee. The motion carried unanimously.

**11. Closed meeting:** President Matt closed the meeting for executive session as allowed by Texas Government Code Sections 551.071- 551.084, inclusive at 8:34 PM, May 18, 2015. President Matt Demny opened the meeting at 9:39 PM, May 18, 2015, and certified that there was no variance from the posted agenda in executive session.

**12. Open Session:**

**12.1** Mark A. Fernandez moved to hire Nanette Kubena for the 2015-2016 school year as the Brazos High School counselor subject to assignment and reassignment. The second was by Felix Martinez II and the motion carried unanimously.

Myles Marek moved to hire Sheryl Johnson for the 2015-2016 school year as a teacher at Brazos High School subject to assignment and reassignment. The motion carried unanimously.

**13. Discussion of future agenda items:** There were no items.

**14. Adjourn:** After having completed all agenda items, President Matt Demny adjourned the meeting at 8:40 PM, May 18, 2015.

(LOCAL) Policy Action List

BRAZOS ISD(008903) - Update / LDU 102

CDA(LOCAL): OTHER REVENUES - INVESTMENTS

DBB(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN

DEAA(LOCAL): COMPENSATION PLAN - INCENTIVES AND STIPENDS

DEAB(LOCAL): COMPENSATION PLAN - WAGE AND HOUR LAWS

DEE(LOCAL): COMPENSATION AND BENEFITS - EXPENSE REIMBURSEMENT

DFFA(LOCAL): REDUCTION IN FORCE - FINANCIAL EXIGENCY

DHE(LOCAL): EMPLOYEE STANDARDS OF CONDUCT - SEARCHES AND ALCOHOL/DRUG TESTING

FNC(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT CONDUCT

FO(LOCAL): STUDENT DISCIPLINE