

BRAZOS ISD REGULAR BOARD MEETING MINUTES

May 16, 2016

1. The Brazos ISD Board of Trustees held a regular meeting on Monday, May 16, 2016, in the Brazos ISD Board Room. President Matt Demny called the meeting to order at 7:00 PM, and declared a quorum. Other members present included Felix Martinez II, Myles Marek, Wayne Jetelina, Brian Demny, Mark A. Fernandez and Christopher R. Nanez.

**1.1 Opening:** Board member, Wayne Jetelina gave the invocation followed by the pledge of allegiance.

**1.2 Moment of Silence:** There was no moment of silence. The board honored retirees Marjor Mayo, business manager for 28 years and Cindy Speckmaier, secretary to the superintendent for 27 years. Board President, Matt Demny thanked them for their many years of dedication and presented them with a card and flowers.

**5. Acknowledge State Qualifiers:** The board honored and presented certificates to Ian Martin, State UIL Qualifier in Ready Writing, Cesar Flores, State Qualifier who placed 4<sup>th</sup> in the 800 meter dash and Chris Demny, State Qualifier, who placed 4<sup>th</sup> in the 400 meter dash.

**2. Issue the Oath of Office to Newly Elected Members Brian T. Demny and Felix Martinez II:** The oath of office was administered to Brian T. Demny for Brazos ISD Board of Trustees position VII and to Felix Martinez II for Brazos ISD Board of Trustees Position VI.

**3. Elections of Board Officers:** Matt Demny opened the floor for nominations for president. Christopher R. Nanez nominated Matt Demny for board president. The second was by Myles Marek. Wayne Jetelina moved for the nominations to cease. The motion carried unanimously with Matt Demny elected Board President. President Matt Demny opened the floor for nominations for vice-president. Wayne Jetelina nominated Myles Marek for vice-president. The second was by Brian T. Demny. The motion carried unanimously with Myles Marek elected vice-president. President Matt Demny opened the floor for nominations for secretary. Christopher R. Nanez nominated Brian T. Demny for secretary. The second was by Wayne Jetelina. The motion carried unanimously with Brian T. Demny elected secretary.

**4. Open forum:** Bernie Garner signed up to speak as allowed by policy BED public participation. He talked about the messenger

system and cover for this year's yearbook.

**10.7 Level III Hearing/Parent Complaint:**

**Closed meeting:** President Matt Demny closed the meeting for executive session as allowed by Texas Government Code Sections 551.074 - Personnel Matters, inclusive at 7:16 PM, May 16, 2016 as requested by employee. President Matt Demny opened the meeting at 8:37 PM, May 16, 2016, and certified that there was no variance

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from the posted agenda in executive session.

Mark A. Fernandez moved with a second by Felix Martinez to grant the requested relief of the parent's complaint. The motion failed 5 to 2 with Mark A. Fernandez and Felix Martinez voting for and Myles Marek, Wayne Jetelina, Brian T. Demny, Matt Demny and Christopher R. Nanez voting against.

**6. Principal's reports:** The principal reports were enclosed in the board packets for Brazos High School, Brazos Middle School, Brazos Elementary School and Prairie Harbor Campus.

**7. Approval of minutes:** Christopher R. Nanez moved with a second by Felix Martinez II moved to approve the minutes of the April 18, 2016 regular board meeting. The motion carried unanimously.

**8. Business office:**

**8.1** The board reviewed and discussed the bills.

**8.2 - 8.5** The board reviewed current bank reconciliation and balances, current tax collection report, utility cost comparison, and monthly budget summary report.

**9. Presentation and discussion only:**

**9.1 BISD Employee End of the Year Awards Program - June 3th - BHS Commons:** Superintendent Earl Jarrett invited the board to the employee end of the year awards program beginning at noon on June 3, 2016.

**9.2 Summer hours for central office/campuses:** The district and the campuses offices will be open Monday thru Thursday from 7:30 AM - 4:00 PM.

**9.3 Brazos ISD received the TASB Loss Prevention Grant:** We have once again received the TASB Loss Prevention Grant in the amount of \$3000. The money will be used to install a magnetic locking mechanism at the Brazos Middle School like we have for the other two campuses.

**10. Action Items:**

**10.1 Consideration and approval of Instructional Materials Allotment and TEKS Certification 2016-2017:** Christopher R. Nanez moved with a second by Brian T. Demny to approve the Instructional Materials Allotment and TEKS Certification for the 2016-2017 year as recommended. The motion carried unanimously

**10.2 Consideration and action to cancel the lease with Greater**

**New Faith Church for the gymnasium building located at the southeast corner of Guyler and Cedar Streets in Wallis, Texas:**

Myles Marek moved with a second by Felix Martinez II to cancel the lease with Greater New Faith Church for the gymnasium building located at the southeast corner of Guyler and Cedar Streets in Wallis, Texas. The motion carried unanimously.

**10.3 Consideration and action to approve changes to policies DCB (Local) - Employment Practices Term Contracts and DCE (Local) - Employment Practices Other Types of Contracts:** Brian T. Demny moved with a second by Christopher R. Nanez to approve the changes to policies DCB (Local) - Employment Practices Term Contracts and DCE (Local) - Employment Practices Other Types of contracts as revised by TASB Policy Service to become effective May 31, 2016.

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The motion carried unanimously.

**10.4 Consideration for approval Policy FD (Local) - Admissions as recommended by TASB Policy Services:** Brian T. Demny moved with a second by Myles Marek to adopt policy FD (Local) - Admissions as recommended by TASB Policy Services. The motion carried unanimously.

**10.5 Consideration and approval of \$9,000 PTE donation:** Myles Marek moved with a second by Wayne Jetelina to accept the donation from the Brazos Elementary PTE in the amount of \$9,000 and acknowledged they are requesting that the funds be utilized to purchase computers at Brazos Elementary. The motion carried unanimously.

**10.6 Consideration and action to amend the 2015-2016 budget to purchase a pickup for the maintenance department:** Christopher R. Nanez moved with a second by Myles Marek to amend the budget in the amount of \$26,320 to purchase a pickup for the Brazos ISD Maintenance Department by transferring funds from 199-00-3700-00-000-600000- Budgetary Fund Balance to 199-34-6631-00-999-69900 to Vehicle Purchase. The motion carried unanimously.

**10.8 Consideration and action on the pay schedule for Non-exempt employees for the 2016-2017 year:** Felix Martinez II moved with a second by Wayne Jetelina to approve the Brazos ISD pay schedule for non-exempt employees for the 2016-2017 year. The motion carried unanimously.

**11. Closed meeting:** President Matt closed the meeting for executive session as allowed by Texas Government Code Sections 551.071- 551.084, inclusive at 9:53 PM, May 16, 2016. President Matt Demny opened the meeting at 10:59 PM, May 16, 2016, and

certified that there was no variance from the posted agenda in executive session.

**12. Open Session: Take appropriate action resulting from closed session.**

**11.1** Myles Marek moved moved to hire Katelyn Johnson for the 2016-2017 school year a teacher on a probationary contract, subject to assignment and reassignment. The second was by Mark A. Fernandez and the motion carried unanimously.

**13. Discussion of future agenda items:** There were no items.

**14. Adjourn:** After having completed all agenda items, President Matt Demny adjourned the meeting at 11:00 PM, May 16, 2016.