

## Career Prep

8/18-8/22

	TEKS for the week	Objectives	Lesson
Monday	1.a, 1.b, 1.c, 1.d, 1.e	<ul style="list-style-type: none"> <li>• Explain how employment benefits individuals and their community. • Recognize ways to prepare for a job search. • Explain the difference between a job and a career. • Reflect on job options and desires. • List the general procedure for steps in the job-seeking process.</li> </ul>	<ul style="list-style-type: none"> <li>- Powerpoint</li> <li>- Notes</li> </ul>
Tuesday		<ul style="list-style-type: none"> <li>• Describe the structure of a resume. • Recognize why providing appropriate and accurate information is essential. • Explain how to create an effective resume. • Decide on information to include on your resume.</li> </ul>	<ul style="list-style-type: none"> <li>- Powerpoint</li> <li>- Notes</li> </ul>
Wednesday		<ul style="list-style-type: none"> <li>• Describe why you need a professional online presence. • Understand how to create an online presence.</li> </ul>	<ul style="list-style-type: none"> <li>- Powerpoint</li> <li>- Notes</li> </ul>
Thursday		<ul style="list-style-type: none"> <li>• Understand why references are an important part of job seeking. • Identify potential references. • Explain why some employers want a portfolio. • Describe other documents needed for job applications.</li> </ul>	<ul style="list-style-type: none"> <li>- Powerpoint</li> <li>- Notes</li> </ul>
Friday			<ul style="list-style-type: none"> <li>- Unit Assessment</li> </ul>