

Career Prep
Randice Nelson

2/9-2/13

| | TEKS for the week | Objectives | Lesson |
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| Monday | To examine situations and issues on the job which impact family and workplace environments | 1. To explore the role of technology in the workplace. 2. To identify the effects of organizational structures on workplace dynamics. 3. To identify important responsibilities and safety practices for employers and employees. 4. To research and compare published workplace policies and procedures. | - Defining Workplace Policies & Procedures Activity - Creating an Employee Handbook Project |
| Tuesday | | | - Final Assessment - Finish Projects |
| Wednesday | 3.D; 3.G | 1. To define conflict. 2. To analyze common causes of conflict. 3. To compare five conflict management styles. 4. To learn skills to resolve conflict. 5. To explain third party intervention process. | - Defining Conflict - Assessment - Green Power or Not? Project |
| Thursday | | | - Analyzing Conflict - Assessment - What Caused the Conflict? Activity - Conflict Theories Project or Ethical Guideline for Mediators Project |
| Friday | | | - Work Week Talk |