

Career Prep
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Interview Preparation

Description:

This lesson explains the importance of preparation and practice and guides students through preparation strategies. The need to research the company and position are discussed. In addition, common interview questions are revealed and analyzed.

M & T	Goal: To explain the importance of preparation and practice before participating in an interview.	Objectives: <ol style="list-style-type: none"> 1. To explain the importance of preparation and practice before an interview. 2. To discuss the need to research the company and position the interview address. 3. To analyze a few common interview questions. 	New Unit: Interview Preparation - Students Share experiences they have had with job or college interviews Key Concept Notes Show Interview Preparation video segment (14 min) Complete Interview Research Activity - Students will work in a group of three to four to find a job opening which interests them, then complete research to find information for several categories.
W			Accommodations: Provide students with additional time to complete the activity. Modifications: Allow students to find the answers to the first three questions under "Learn about the organization" and the first two questions under "Learn about the position." Extension: Have students complete the activity for an additional job opening and write a half page report comparing the information they found from the two job openings.
Th			Interview Preparation Assessment - use key concept notes Complete the Common Interview Questions Project - Students will develop answers to common interview questions tailored to the job opening and their abilities.
F			Accommodations: Provide students with a quiet space to work. Modifications: Allow students to answer the listed interview questions as directed but do not require them to develop their own questions and subsequent answers. Extension: Have students work with a partner to complete a mock interview. One student will act as the interviewer and the other as the interviewee. Students will complete the mock interview in front of the class as an additional example to prepare the class for interviews.