

Career Prep  
Randice Nelson

Goal: To earn the [Express Employment Professionals Career Preparedness Certificate](#)

Oct 7-11

Mon	This lesson is designed to help students understand what it means to be an effective and successful employee. Professionalism, effective communication, ethical behavior, academic preparation, critical thinking, problem solving, teamwork, leadership, time management, knowledge of technology and stress management skills are detailed in this presentation as well as examples of each. This lesson also highlights the importance of professionalism and having a positive work ethic in the business world.	<b>Objectives:</b> 1. To define employability. 2. To learn the parts of employability. 3. To learn employability skills.	1. complete The Big Three Activity 2. complete The Physical Health Connections Activity.
Tues			1. complete the Continuing Education Activity 2. begin the Interview Project. 3. complete the Professional Qualities Activity
Wed			FAIR DAY - NO School
Thurs			FAIR DAY - NO School
Fri			FAIR DAY - NO School