

## BRAZOS ISD REGULAR BOARD MEETING MINUTES

November 20, 2024

**1. Establish a quorum – Call to Order:** The Brazos ISD Board of Trustees held a Regular Meeting on Wednesday, November 20, 2024 in the Brazos ISD Board Room. President Myles Marek called the meeting to order at 7:00PM and declared a quorum. Members present were Matt Demny, Myles Marek, Tiffani Shirley, Brian Demny, Jenny Stroud and Justin Richardson. Tammy McCain was absent.

**1.1 Invocation & Pledge of Allegiance/Texas Pledge:** The invocation and Pledge of Allegiance/Texas Pledge was led by Jenny Stroud.

**2. Moment of silence:** A moment of silence was held for Maria Ramos - mother of BHS employee, Roberto Ramos.

**3. Public comments:** No one signed up to speak as allowed by policy BED public participation.

**4. Public Hearing to Discuss the FIRST Rating (Financial Integrity Rating System of Texas):** Business Manager, Courtney Marek, explained Brazos ISD's FIRST rating of Superior. There was no public participation.

**5. Action Items**

**5.1 Consideration and action to approve the annual financial report as audited by Harrison, Waldrop & Uherek, L.L.P for the school year ending August 31, 2024:** Melissa Terry, a partner with Harrison, Waldrop & Uherek, L.L.P, presented the 2024 audit findings to the board and advised the board that there were no findings. Tiffani Shirley moved with a second by Matt Demny to approve the annual financial report as presented. The motion passed unanimously.

**5.2 Consideration and action to engage Harrison, Waldrop & Uherek, L.L.P to perform an audit for the school year ending August 31, 2024:** Jenny Stroud moved with a second by Matt Demny to engage Harrison, Waldrop & Uherek, L.L.P to perform the audit for the school year ending August 31, 2025. The motion passed unanimously.

**6. Superintendent Updates:**

**6.1 Hillwood Communities Presentation:** General Manager, Russell Bynum with Hillwood Communities, presented information on a master planned community within the District's boundary. The presentation included the community location, the

vision of the community and the connection with Brazos ISD.

**6.2 CCMR Overview:** BHS Principal, Andrew Rizzo, discussed career pathways to enhance career plan goals for BHS students.

**6.3 Review Policy CQC (LEGAL):** Policy CQC (LEGAL), regarding Technology Resources: Equipment was reviewed with the board. No social media apps can be downloaded on district-owned phones or district technology.

## **7. Informational Reports:**

**7.1 Administrative Reports:** The board reviewed the following reports:

**7.1.1 Athletic Director Report**

**7.1.2 Fine Arts Report**

**7.1.3 Principal Reports**

**7.1.4 Transportation & Maintenance Reports**

**8. Consent Agenda:** Tiffani Shirley moved with a second by Jenny Stroud to approve the consent agenda as presented. Included in the consent agenda were minutes from the October 23, 2024 regular meeting, attendance report, and financial reports and acceptance of a donation from Brazos Athletic Booster Club in the amount of \$11,407.11. The motion passed 5-0-1 with Justin Richardson abstaining.

## **9. Action Items**

**9.1 Consideration and action to approve local policies (listed below) in Policy Update 123: BBD (LOCAL)-Board Members: Training and Orientation:** Matt Demny moved with a second by Tiffani Shirley to approve local policy; BBD Board Members: Training and Orientation as presented. The motion passed unanimously.

**9.2 Discuss, Consider, and take possible action to publish a Request for Qualifications for possible engineering/architecture/bond planning services for District construction projects:** Matt Demny moved with a second by Tiffani Shirley to authorize the Superintendent to publish and advertise Request for Qualifications for possible engineering/architecture/bond planning services for District construction projects, determine the ranking criteria, rank the qualifications, and provide the board with the qualification rankings for selection of the most qualified professional. The motion passed unanimously.

**10. Closed Meeting:** President Myles Marek closed the meeting for executive session as allowed by Texas Government Code Sections 551.017-551.084, inclusive at 8:31PM, November 20, 2024. President Myles Marek opened the meeting at 9:37PM, November 20, 2024.

**10.1 Pursuant to TX Gov't Code 551.074 – Personnel**

**10.1.1 Discuss Athletic Director/Head Football**

**Coach vacancy**

**11. Open session: Take appropriate action resulting from closed session.** President Myles Marek opened the meeting at 9:37PM, November 20, 2024 and certified that there was no variance from the posted agenda in executive session.

**12. Board Member Comments:** There were no board member comments.

**13. Adjourn:** After having completed all agenda items, Justin Richardson moved with a second by Tiffani Shirley to adjourn the meeting. The motion passed unanimously. President Myles Marek adjourned the meeting at 9:38PM, November 20, 2024.

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President, Board of Trustees

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Secretary, Board of Trustees