WEEKLY LESSON PLAN BHS

| TEACHER/COURSE: Cromeans/BIM | WEEK OF: February 3-7 |
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|  | OBJECTIVES/TEKS | LESSON ACTIVITIES (brief summary of how lesson will be delivered) | HOW WILL YOU KNOW IF THEY LEARNED THE MATERIAL |
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| MON | TEKS: 6B,7A-B,8A-C,9A-C  OBJECTIVE: Develop and demonstrate their knowledge of databases and database software. | * Access Relationships Worksheet | Students will demonstrate their data entry skills by entering and editing data into database forms and tables, retrieving data. |
| TUES | TEKS: 6B,7A-B,8A-C,9A-C  OBJECTIVE: Develop and demonstrate their knowledge of databases and database software. | * Complete Access Relationships Worksheet * Begin Office Skills 3 Worksheet | Students will demonstrate their data entry skills by entering and editing data into database forms and tables, retrieving data. |
| WED | TEKS: 6B,7A-B,8A-C,9A-C  OBJECTIVE: Develop and demonstrate their knowledge of databases and database software. | * Complete Office Skills 3 Worksheet | Students will develop and demonstrate their data entry skills by entering and editing data into database forms and tables |
| THUR | TEKS: 6B,7A-B,8A-C,9A-C  OBJECTIVE: Develop and demonstrate their knowledge of databases and database software. | * Access Database Test | Students will demonstrate their data entry skills by entering and editing data into database forms and tables, retrieving data. |
| FRI | TEKS: 6B,7A-B,8A-C,9A-C  OBJECTIVE: Develop and demonstrate their knowledge of creating documents. | * Business Letters Vocabulary Document | Students will research business Vocabulary and create a Word Document. |