WEEKLY LESSON PLAN BHS

| TEACHER/COURSE: Cromeans/BIM | WEEK OF: October 28- November 1 |
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|  | OBJECTIVES/TEKS | LESSON ACTIVITIES (brief summary of how lesson will be delivered) | HOW WILL YOU KNOW IF THEY LEARNED THE MATERIAL |
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| MON | TEKS: 5A-C,11A-D  OBJECTIVE: Use of spreadsheet technology to formulate and produce solutions to a variety of business problems | * Binder Organization Test * Excel Spreadsheet Skills: Advanced Functions and Payroll Spreadsheet | Students will understand the concepts needed to create a Payroll Spreadsheet. |
| TUES | TEKS: 5A-C,11A-D  OBJECTIVE: Use of spreadsheet technology to formulate and produce solutions to a variety of business problems | * Excel Spreadsheet Skills: Advanced Functions and Payroll Spreadsheet | Students will be able to create their own Payroll Spreadsheet. |
| WED | TEKS: 5A-C,11A-D  OBJECTIVE: Use of spreadsheet technology to formulate and produce solutions to a variety of business problems | * Begin Gmetrix Excel Practice Exam 1 (Training Mode) | Students will use the Gmetrix program for certifications. |
| THUR | TEKS: 5A-C,11A-D  OBJECTIVE: Use of spreadsheet technology to formulate and produce solutions to a variety of business problems | * Complete Gmetrix Excel Practice Exam 1 (Training Mode) | Students will use the Gmetrix program for certifications. |
| FRI | TEKS: 5A-C,11A-D  OBJECTIVE: Use of spreadsheet technology to formulate and produce solutions to a variety of business problems | * Charting Payroll | Students will be able to use their own Payroll Spreadsheet to create a chart from the data. |