

BRAZOS ISD REGULAR BOARD MEETING MINUTES

November 29, 2023

1. Establish a quorum – Call to Order: The Brazos ISD Board of Trustees held a Regular Meeting on Wednesday, November 29, 2023 in the Brazos ISD Board Room. President Myles Marek called the meeting to order at 7:00PM, and declared a quorum. Members present were Myles Marek, Brian Demny, Tiffani Shirley, Justin Richardson, Jenny Stroud, Tammy McCain and Matt Demny.

1.1 Invocation: The invocation was led by Justin Richardson.

1.2 Pledge of Allegiance/Texas: The Pledge of Allegiance and Texas Pledge was led by Justin Richardson. BHS student Michelle Rodriguez was recognized as student of the month.

2. Moment of silence: There was no moment of silence.

3. Public comments: April Black signed up to speak as allowed by policy BED public participation. The topic was elementary school playground shade cover.

4. Recognition

4.1 Athletic Director Recognition of Cougar/Cougarette Athlete of the Month: Athletic Director, Ryan Roecker, honored Abby Danford and Hunter Sweeny as Athletes of the Month.

4.2 Fine Arts Director Recognition of Outstanding Fine Arts student: Fine Arts Director, Allynn Garcia, honored Justin Ochoa as Outstanding Fine Arts students of the month.

5. Action Items

5.1 Consideration and action to approve the annual financial report as audited by Harrison, Waldrop & Uherek, L.L.P for the school year ending August 31, 2023: Melissa Terry, a partner with Harrison, Waldrop & Uherek, L.L.P, presented the 2022 audit findings to the board and advised the board that there were no findings. Matt Demny moved with a second by Tiffani Shirley to approve the annual financial report as presented. The motion passed unanimously.

6. Superintendent Updates

6.1 Weight room/Concession stand construction update: This item was combined with item 6.3. Superintendent, Scott Rogers, updated the board on weight room/concession stand project as well as the updates to the baseball/softball fields.

6.2 Food Service Presentation: Food Service Director, Nikki Roecker, updated the board on the food service department. Topics included award of a new grant and updated software for the food service point of sale system.

6.3 Operations Update: This item was combined with item 6.1.

6.4 Electronic Ticketing: Athletic Director, Ryan Roecker, updated the board on the status of the athletic department moving to online electronic ticketing. Electronic ticketing will begin after the new year.

6.5 Hudl update: Athletic Director, Ryan Roecker, reviewed the Hudl video sports program with the board.

6.6 HVAC Project: Superintendent, Scott Rogers, advised the board that the HVAC project is on-track and is almost complete.

6.7 Monthly Policy Review Procedure: The board implemented a new procedure to begin reviewing local policies each month.

7. Informational Reports: Included in the informational reports were; Athletic Director Report, Fine Arts Report, Principal's Reports; Attendance Report (SAT1100); and Financial Reports.

8. Presentation and Discussion with possible action

8.1 Discussion of Policy 122: Superintendent Scott Rogers reviewed Policy Update 122 with the board. The board suggested not approve the local updates at this time due the review of the entire board policy.

8.2 Consideration and possible action to name three incorporating board members for the Education Foundation Board of Directors: After a brief discussion, Matt Demny, Scott Rogers, Jenny Stroud and Tiffani Shirley were named incorporating board members for the Education Foundation Board of Directors. The motion passed 4-3 with Matt, Jenny and Tiffani abstaining.

8.3 Budget amendments: Superintendent, Scott Rogers, reviewed budget amendment options with the board. Justin Richardson moved with a second by Matt Demny to approve option 2; resulting in \$0 funds in function 81. Mr. Rogers was directed to approach to the board with any future construction costs. The motion passed unanimously.

9. Consent Agenda: Tiffani Shirley moved with a second by Tammy McCain to approve the Consent Agenda as presented. Included in the Consent Agenda were approval of the minutes from the October 25, 2023 regular meeting and November 8, 2023 special meeting. The motion passed unanimously.

10. Action Items

10.1 Consideration and action to adopt a Resolution to approve a Contingency Fee Engagement Letter with Leon Alcala, PLLC to serve as Bond Counsel, a law firm with substantial experience advising governmental entities in matters relating to the issuance of bonds; finding that such legal services require specialized expertise in laws governing the issuance of bonds and cannot be adequately performed by attorneys and supporting personnel of the District and that entering into a contingent fee contract for legal services is in the best interest of the District because no amount will be paid unless bonds are actually issued or the transaction actually closes; and containing other related matters: Tiffani Shirley moved with a second by Justin Richardson to adopt a Resolution to approve a Contingency Fee Engagement Letter with Leon Alcala, PLLC to serve as Bond Counsel, as amended to reduce the fee of legal services related to cash defeasances/redemptions from \$5000.00 to \$2500.00 The motion passed 6-1 with Matt Demny voting against.

10.2 Consideration and action to adopt an Order Authorizing the Defeasance and Redemption of Certain Outstanding Obligations of the District; and Containing Other Related Provisions: Tiffani Shirley moved with a second by Jenny Stroud to adopt the Order Authorizing the Defeasance and Redemption of Certain Outstanding Obligations of the District as presented. The motion passed unanimously.

10.3 Consideration and action to engage Harrison, Waldrop & Uherek, L.L.P to perform an audit for the school year ending August 31, 2024: Matt Demny moved with a second by Justin Richardson to engage Harrison, Waldrop & Uherek, L.L.P to perform the audit for the school year ending August 31, 2024. The motion passed unanimously.

10.4 Consideration and action to approve a facilities lease agreement with Brazos Little League: Justin Richardson moved with a second by Tammy McCain to approve a facilities lease agreement with Brazos Little League as presented. The motion passed unanimously.

10.5 Consideration and action to nominate and elect Fort Bend County Appraisal District Board of Directors: Justin Richardson moved with a second by Jenny Stroud to nominate and elect Matt Demny to the Fort Bend County Appraisal District Board of Directors. The motion passed 6-0 with Matt abstaining. Upon further research; nominations were due October 14, 2023; therefore, Matt is unable to be nominated at this time.

10.6 Consideration and action to approve an Education Foundation: Tiffani Shirley moved with a second by Brian Demny to approve an Education Foundation as presented. The motion passed unanimously. After item 9.7; the motion was amended by Matt Demny with a second by Tiffani Shirley to execute the Education Foundation contract as presented. The motion passed unanimously.

11. Closed Meeting: President Myles Marek closed the meeting for executive session as allowed by Texas Government Code Sections 551.017-551.084, inclusive at 8:58PM, November 29, 2023. President Myles Marek opened the meeting at 10:10PM, November 29, 2023.

11.1 Pursuant to TX Gov't Code Section 551.074, Personnel

11.1.1 Superintendent Goals

11.1.2 BHS Staffing

11.2 Pursuant to TX Gov't Code 551.0821 – Personally Identifiable Student Information

12. Open session: Take appropriate action resulting from closed session. President Myles Marek opened the meeting at 10:10PM, November 29, 2023 and certified that there was no variance from the posted agenda in executive session.

12.1 Consideration and action to authorize the Superintendent to hire a part-time counselor to support Brazos High School for the remainder of the 2023-2024 school year: Jenny Stroud moved with a second by Brian Demny to authorize the Superintendent to hire a part-time counselor to support Brazos High School for the remainder for the 2023-2024 school year as presented in closed session. The motion passed unanimously.

12.2 Consideration and action to authorize the Superintendent to execute a contract to place a BISD student in the care of the ABS West campus in support of the student's ARD:

Tiffani Shirley moved with a second by Justin Richardson to authorize the Superintendent to execute a contract to place a BISD student in the care of the ABS West campus in support of the student's ARD as presented in closed session. The motion passed unanimously.

12.3 Consideration and action to accept the Superintendent's goals for the 2023-2024 school year: No action was taken on this item.

13. Adjourn: After having completed all agenda items, Tammy McCain moved with a second by Justin Richardson to adjourn the meeting. The motion passed unanimously. President Myles Marek adjourned the meeting at 10:12PM, November 29, 2023.

President, Board of Trustees

Secretary, Board of Trustees