

## BRAZOS ISD REGULAR BOARD MEETING MINUTES

April 26, 2023

**1. Establish a quorum – Call to Order:** The Brazos ISD Board of Trustees held a Regular Meeting on Wednesday, April 26, 2023 in the Brazos ISD Board Room. President Myles Marek called the meeting to order at 7:00PM, and declared a quorum. Members present were Matt Demny, Tammy McCain, Myles Marek, Brian Demny, Tiffani Shirley and Justin Richardson. Dale Divin was absent.

**1.1 Invocation:** The invocation was led by Brian Demny.

**1.2 Pledge of Allegiance:** The Pledge of Allegiance was led by BMS Student of the month; Beau Michal.

**2. Moment of silence:** There was no moment of silence.

**3. Public comments:** No one signed up to speak as allowed by policy BED public participation.

#### **4. Recognition**

**4.1 Athletic Director Recognition of Cougar/Cougarette Athlete of the Month:** Athletic Director, Ryan Roecker, honored Taylor Brzozowski as Athlete of the Month.

**4.2 Fine Arts Director Recognition of Outstanding Fine Arts student:** Fine Arts Director, Allynn Garcia, honored Nancy Almaraz as an Outstanding Fine Arts student.

#### **5. Superintendent Report**

**5.1 Delinquent Tax Collection Report:** Leslie Schkade, Partner with Perdue Brandon Fielder Collins & Mott LLP, presented information to the board regarding delinquent tax collection and how it is handled for Brazos ISD.

**5.2 Education Foundation Presentation:** Shawn Callaway, President of Foundation Innovation, presented information to the board on starting an Education Foundation at Brazos ISD. The board had the opportunity to ask questions and get clarification on the process.

**5.3 Weight room/Concession stand construction update:** Architect, Wade Zimmer with SZH Architects, provided an update of the Weight room/Concession stand project to the board. The concession stand and restrooms are on track to be completed before elementary field day.

**5.4 Update on the Long Range Facility Plan:** Architect, Wade Zimmer with SZH Architecture, is continuing to work with

Superintendent, Scott Rogers, on a proposed 5-year plan regarding facility standards. Board members did not agree with TASB's 5-year plan recommendations included as part of the priority 1 list of projects. The board will schedule a time to meet to prioritize the 5-year plan.

**5.5 Technology Update:** This item was tabled until the next regular board meeting.

**5.6 Discuss purchase of vent hoods for the Ag Department:** This item is on the 5-year plan. Superintendent, Scott Rogers, reviewed the need for this purchase.

**5.7 Transfer applications:** Superintendent, Scott Rogers, compared the number of 2022-23 transfer applicants versus 2023-24 transfer applicants. The board requested input from the principals on their criteria for accepting new and returning transfer students and the preferred student to teacher ratio.

**5.8 June Property Auction:** The district property auction is scheduled for June.

**5.9 Summer Leadership Institute:** The board has been registered for Summer Leadership Institute and rooms have been booked. If a board member is unable to attend, they need to notify the district before May 16, 2023.

**5.10 Budget Update:** Superintendent, Scott Rogers, reviewed the current budget with the board including the impact of the property value study and protest, the impact of truancy on state revenues, and other revenue streams that impact the budget.

**5.11 Board Goals #4:** Director of Curriculum & Instruction, Teresa Ressler, along with the campus principals, reviewed board goals #4 with the which included policies and procedures that promote a safe, orderly, and healthy environment.

**5.12 Property Valuation Study Protest Status:** Superintendent, Scott Rogers, updated the board on the property valuation study protest.

**5.13 BHS roof update:** Superintendent, Scott Rogers, provided an update on the BHS roof and said the roof should be complete in two weeks.

**6. Informational Reports:** Included in the informational reports were; Athletic Director Report, Fine Arts Report, Principal's Reports; Attendance Report (SAT1100); and Financial Reports.

**7. Presentation and Discussion with possible action**

**7.1 Discussion of Education Foundation proposal:** The board reviewed the presentation of the Education Foundation by Foundation Innovations. Tiffani Shirley moved to allow Superintendent, Scott Rogers, to execute an agreement with Foundation Innovations to begin an Education Foundation for Brazos ISD. That motion failed for a lack of a second. Matt Demny moved with a second by Tiffani Shirley to table this item until the May regular meeting.

**7.2 Food Service presentation regarding additional personnel for the 2023-2024 school year:** This item was struck from the agenda.

**7.3 Elementary School presentation regarding additional personnel for the 2023-2024 school year:** After a presentation from BES Principal, Kim Etheridge, regarding the need for additional staff at the elementary school campus, Tiffani Shirley moved with a second by Tammy McCain to approve the addition of two special education aides and 1 special education teacher at the BES campus. The motion passed unanimously.

**7.4 Middle School presentation regarding additional personnel for the 2023-2024 school year:** After a presentation from BMS Principal, Clay Hudgins, regarding the need for additional staff at the middle school campus, Tiffani Shirley moved with a second by Tammy McCain to approve the addition of one teacher at the BMS campus. The motion passed unanimously.

**7.5 High School presentation regarding additional personnel for the 2023-2024 school year:** After a presentation from BHS Principal, Eric Cormier, regarding the need for additional staff at the high school campus, Tiffani Shirley moved with a second by Tammy McCain to approve the addition of two instructional aides at the BHS campus. The motion passed unanimously.

**7.6 Discuss updates to policy DEC (LOCAL):** An amendment was made to policy DEC (LOCAL) which the number of days an employee shall have been absent to qualify for extended sick leave from 30 days to 10 days. Tiffani Shirley moved with a second by Tammy McCain to approve policy DEC (LOCAL) as amended. The motion passed unanimously.

**7.7 Announcement of required continuing education hours for current school board members:** President, Myles Marek, read the continuing education hours for the board members.

**7.8 Discussion of employee service awards:**

Superintendent, Scott Rogers, proposed updating the employee service awards to be given in 5 year increments at \$10/year or the choice of a pin/charm/tie tack or plaque. Tiffani Shirley moved with a second by Brian Demny to updated the employee service awards as presented. The motion passed unanimously.

**7.9 Discussion of board approval of student handbooks and course catalogs:** Tiffani Shirley moved with a second by Brian Demny to revise the policy to allow the board authority to approve student handbooks and course catalogs with the documents being given to the board 1-month before required approval. The motion passed unanimously.

**8. Consent Agenda:** Justin Richardson moved with a second by Tammy McCain to approve the Consent Agenda as presented. Included in the Consent Agenda were approval of the minutes from the March 29, 2023 regular meeting; a Statement of Impact; and budget amendments for revenue. The motion passed unanimously.

**9. Action Items****9.1 Consideration and action to approve CDA**

**(LOCAL):** The school board must review and approve policy CDA (LOCAL) annually. Matt Demny moved with a second by Tammy McCain to approve policy CDA (LOCAL) without changes. The motion passed unanimously

**9.2 Consideration and action to approve Instructional Materials Allotment and TEKS Certification, 2023-2024:** Tiffani Shirley moved with a second by Matt Demny to approve Instructional Materials Allotment and TEKS Certification, 2023-2024. The motion passed unanimously.

**9.3 Consideration and action to approve a Staff Development Waiver:** Tiffani Shirley moved with a second by Justin Richardson to approve a Staff Development Waiver for the 2023-2024 school year. The motion passed unanimously.

**9.4 Consideration and action to approve a Memorandum of Understanding with Wharton County Junior College to offer Academic Dual Credit Courses for Fall 2023 – Summer 2024 to high school students:** Tammy McCain moved with a second by Brian Demny to approve a Memorandum of Understanding with Wharton County Junior College to offer Academic Dual Credit Courses for Fall 2023 – Summer 2024 to high school students. The motion passed unanimously.

**9.5 Consideration and action to approve a Memorandum of Understanding with Texas Child Health Access Through Telemedicine (TCHAT) to provide Mental Health Services to students:** Tammy McCain moved with a second by Tiffani Shirley to approve a Memorandum of Understanding with Texas Child Health Access Through Telemedicine (TCHAT) to provide Mental Health Services to students. The motion passed unanimously.

**9.6 Consideration and action to approve policy DEC (LOCAL):** Due to action being taken on this item previously, this item was stuck from the agenda.

**9.7 Consideration and action to accept a donation from Brazos Athletic Booster Club:** Tiffani Shirley moved with a second by Justin Richardson to accept a donation from the Brazos Athletic Booster Club in the amount of \$5,000.00. The motion passed unanimously.

**9.8 Consideration and action to approve policy EIE (LOCAL):** Tiffani Shirley moved with a second by Justin Richardson to approve policy EID (LOCAL) as presented. The motion passed unanimously.

**9.9 Consideration and action to approve policy CKC (LOCAL):** No action was taken on this item. Superintendent, Mr. Rogers, will revise the policy to include board members will be allowed to concealed carry their own firearm and ammunition within defined areas.

**10. Closed Meeting:** President Myles Marek closed the meeting for executive session as allowed by Texas Government Code Sections 551.017-551.084, inclusive at 11:15PM, April 26, 2023. President Myles Marek opened the meeting at 12:49AM, April 27, 2023.

**10.1 Pursuant to TX Gov't Code Section 551.074, Personnel**

**10.1.1 Superintendent Performance/Evaluation Tool**

**10.2 Pursuant to TX Gov't Code Section 551.071,  
Attorney Consultation**

**10.2.1 Legal consultation regarding board policy  
EIC (LOCAL)**

**10.3 Pursuant to TX Gov't Code 551.071 and 551.129 –  
attorney consultation to discuss and consider the settlement of  
damage to an employee vehicle caused by a district employee/vehicle**

**11. Open session: Take appropriate action resulting from  
closed session.** President Myles Marek opened the meeting at 12:49AM,  
April 27, 2023 and certified that there was no variance from the posted  
agenda in executive session.

**11.1 Consideration and action to offer a 1-year  
probationary contract to a Spanish Teacher:** Tammy McCain moved  
with a second by Brian Demny to offer a 1-year probationary contract to  
Luis Medina as a high school Spanish teacher for the 2023-2024 school  
year. The motion passed unanimously.

**11.2 Consideration and action to offer a 1-year  
probationary contract to Director of Specialized Learning:** Tammy  
McCain moved with a second by Justin Richardson to offer a 1-year,  
226-day, probationary contract to Katherine Allison as Director of  
Specialized Learning for the 2023-2024 school year. The motion passed  
unanimously.

**11.3 Consideration and possible action to approve the  
settlement of damage to an employee vehicle caused by a district  
employee/vehicle:** Tammy McCain moved with a second by Justin  
Richardson to approve the settlement of damage to an employee vehicle  
caused by a district employee/vehicle as presented. The motion passed  
unanimously.

**12. Adjourn:** After having completed all agenda items, Justin  
Richardson moved with a second by Tammy McCain to adjourn the  
meeting. The motion passed unanimously. President Myles Marek  
adjourned the meeting at 12:50AM, April 27, 2023.

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President, Board of Trustees

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Secretary, Board of Trustees