

## BRAZOS ISD REGULAR BOARD MEETING MINUTES

March 29, 2023

**1. Establish a quorum – Call to Order:** The Brazos ISD Board of Trustees held a Regular Meeting on Wednesday, March 29, 2023 in the Brazos ISD Board Room. President Myles Marek called the meeting to order at 7:01PM, and declared a quorum. Members present were Matt Demny, Tammy McCain, Myles Marek, Brian Demny, Tiffani Shirley and Justin Richardson. Dale Divin was absent.

**1.1 Invocation:** The invocation was led by Tiffani Shirley.

**1.2 Pledge of Allegiance:** The Pledge of Allegiance was led by BES Student of the month; Aren Hernandez.

**2. Moment of silence:** A moment of silence was held for Patsy Beals, former BISD employee (1989 - 2008) and sister of BMS employee Susie Kramer.

**3. Public comments:** No one signed up to speak as allowed by policy BED public participation.

**4. Recognition**

**4.1 Athletic Director Recognition of Cougar/Cougarette Athlete of the Month:** Athletic Director, Ryan Roecker, honored Ava Aguilar and Conner Bertrand as Athletes of the Month.

**4.2 Fine Arts Director Recognition of Outstanding Fine Arts student:** Fine Arts Director, Allynn Garcia, honored Megan McFarland as an Outstanding Fine Arts student.

**4.3 State Qualifiers:** The Board of Trustees along with Allynn Garcia, recognized band members Megan McFarland: French Horn Solo, Sara Mejia: Saxophone Quartet, Sam Rubio: Saxophone Quartet, Sam Potter: Saxophone Trio, Cassie Gaytan: Saxophone Trio and Saxophone Quartet, Patrick Martinez: Saxophone Trio and Saxophone Quartet; Coach Roecker & Coach Hartwick recognized powerlifters Lily Betrand - 10th Place, Marlena Nunn - 2nd Place, Jessica Ramos - 8th Place, Sara Rincon-Morales - 11th Place, Tiona Steward - 6th Place, Kasey Zientek – State Champion; Mrs. Divin recognized Fabian Castillo and Alexandria Taylor, CX Debate for being state qualifiers in their respective events.

**5. Superintendent Report**

**5.1 Property Value Study Protest:** Carla Pope-Osbourne – Attorney with Perdue Brandon Fielder Collins & Mott, LLP, along with

Greg Cook, Austin County Chief Appraiser presented information regarding the property value study protest.

**5.2 BISD 2022-23 and 2023-24 budget update:** Dr. Westbrook with ESC 6 updated the board on the 2022-23 and 2023-24 budget and answered questions from the board.

**5.3 Current district indebtedness and future options:** Financial Advisor, Lucas Janda, with Frost Bank, presented the board with information regarding the district's current indebtedness and included options for future bonds and payoffs of current bonds.

**5.4 Weightroom/Concession Stand construction update:** Superintendent, Scott Rogers, updated the board on the Weight Room/Concession Stand Project.

**5.5 Update on the Long Range Facility Plan:** Architect, Wade Zimmer with SZH Architecture, is continuing to work with Superintendent, Scott Rogers, on a proposed 5-year plan regarding facility standards.

**5.6 Progress on Campus Improvement Plans and District Improvement Plans:** Director of Curriculum and Instruction, Teresa Ressler, along with the campus principals, provided progress on Campus Improvement Plans and the District Improvement Plan.

**\*\*Closed Session was moved to before Informational Reports\*\***

**6. Informational Reports:** Included in the informational reports were; Athletic Director Report, Fine Arts Report, Principal's Reports; Attendance Report (SAT1100); and Financial Reports.

## **7. Presentation and Discussion with possible action**

**7.1 Discussion of Policy Update 120 CKC (LOCAL) as recommended by TASB or revised by the board:** The board reviewed policy CKC (LOCAL) and made an additional change to include "The Board President..." in the 2<sup>nd</sup> paragraph, 2<sup>nd</sup> sentence.

**7.2 Review Cheerleader Handbook for 2023-2024:** Athletic Director, Ryan Roecker, reviewed four major changes to the 2023-2024 Cheerleader Handbook. Those changes included student enrollment, the number of varsity & junior varsity cheerleaders, tryout practices and monetary cheer obligations.

**7.3 Discuss updates to policy DEC (LOCAL):** The board discussed editing policy DEC (LOCAL) to reflect updates to extended leave due to FMLA reasons and adding a sick pool for employees to donate days to other employees if they are out due to FMLA reasons

for themselves or their family. Administration will work on official procedures and present to the Board at their next regular meeting.

**7.4 Discussion of Resolution against Vouchers for Local Consideration:** The board discussed vouchers that would allow families to use public dollars for private school tuition. Tiffani Shirley moved with a second by Matt Demny to approve a resolution against Vouchers for Local Consideration to be submitted to TASB. The motion passed unanimously.

**7.5 Discuss proposal received to update stadium sound system and possible action to approve up to \$34,018.76 purchase from All Campus Security:** Director of IT, Jessie Nanes, presented a stadium sound system proposal to the board. After a discussion of funds, which resulted in funding from the current years budget, regarding the stadium sound system, Tiffani Shirley moved with a second by Tammy McCain to accept the proposal and approve up to \$34,018.76 to replace the stadium sound system from All Campus Security. The motion passed unanimously.

**8. Consent Agenda:** Tammy McCain moved with a second by Tiffani Shirley to approve the Consent Agenda as presented. Included in the Consent Agenda were approval of the minutes from the February 15, 2023 regular meeting and March 1, 2023 special meeting; Statement's of Impact; and 2023-2024 budget calendar revision. The motion passed unanimously.

## **9. Action Items**

**9.1 Consideration and action to approve Policy Update 120, affecting local policies (see attached list):** Justin Richardson moved with a second by Matt Demny to approve Policy Update 120, affecting local policies with revisions. The motion passed unanimously.

**9.2 Consideration and action to approve the purchase of cafeteria tables at Brazos Middle School in the amount of \$28,407.80 from School Catalog Fix:** Tiffani Shirley moved with a second by Justin Richardson to approve the purchase of cafeteria tables at Brazos Middle School in the amount of \$28,407.80 from School Catalog Fix. The motion passed unanimously.

**9.3 Consideration and action to add an additional CTE teacher:** After a brief discussion of job duties regarding the additional CTE teacher, Matt Demny moved with a second by Justin Richardson to approve the addition of an additional CTE Agriculture teacher. The motion passed unanimously.

**9.4 Consideration and action to approve Brazos ISD Vision and Goals and corresponding superintendent performance goals:** Tiffani Shirley moved with a second by Matt Demny to approve Brazos ISD Vision and Goals and corresponding superintendent performance goals as revised, strike the word “staff” from goal #5. The motion passed unanimously.

**9.5 Consideration and action to approve a facilities lease agreement with Precinct 4 Austin County Commissioner:** Tiffani Shirley moved with a second by Justin Richardson to approve a facilities lease agreement with Precinct 4 Austin County Commissioner. The motion passed unanimously.

**9.6 Consideration and action to cancel Brazos ISD Board election for May 6, 2023/Cancelacion de eleccion de la mesa directive de Brazos ISD para el 6 de mayo 2023:** Tiffani Shirley moved with a second by Brian Demny to approve the order to cancel the May 6, 2023 Board of Trustee Election and to accept the certificate of unopposed candidates declaring Jenny Stroud for Position 1, Tammy McCain for Position 2 and Justin Richardson for Position 3 elected.

**9.7 Consideration and action to approve student athletic insurance for the 2023-2024 school year:** There is no price increase for student athletic insurance for the 2023-2024 school year. Tiffani Shirley moved with a second by Tammy McCain to approve the student athletic insurance for the 2023-2024 school year. The motion passed unanimously.

**9.8 Consideration and action to approve Interquest Detection Canines for substance awareness and detection services for the 2023-2024 school year:** Tiffani Shirley moved with a second by Tammy McCain to approve Interquest Detection Canines for substance awareness and detection services for the 2023-2024 school year. The motion passed unanimously.

**9.9 Consideration and action to approve the purchase of intercom systems:** Tiffani Shirley moved with a second by Tammy McCain to approve the purchase of intercom systems in the amount of \$144,323.02 from All Campus Security. The motion passed unanimously.

**9.10 Consideration and possible action to approve a budget amendment for stadium sound system in the amount of 34,018.76:** Tiffani Shirley moved with a second by Justin Richardson to approve a budget amendment to move funds across functions in the

current budget for stadium sound system in the amount of \$34,018.76. The motion passed unanimously.

**9.11 Consideration and action to approve a low-attendance waiver:** Tiffani Shirley moved with a second from Justin Richardson to approve a low-attendance waiver for BES. The motion passed unanimously.

**10. Closed Meeting:** President Myles Marek closed the meeting for executive session as allowed by Texas Government Code Sections 551.017-551.084, inclusive at 9:25PM, March 29, 2023. President Myles Marek opened the meeting at 10:58PM, March 29, 2023.

**10.1 Pursuant to TX Gov't Code Section 551.074, Personnel**

**10.1.1 Administrator contracts**

**10.1.2 Chapter 21 contracts**

**10.1.3 Non-Chapter 21 contracts**

**10.1.4 District Nurse Applications**

**10.2 Pursuant to TX Gov't Code Section 551.076, Security**

**10.2.1 Guardian Program**

**10.3 Pursuant to TX Gov't Code 551.057 and 551.129 – attorney consultation to discuss and consider the settlement of potential contract claims against Cathy Morton, individually and on behalf of CMorton Associates, LLC regarding E-Rate contract.**

**11. Open session: Take appropriate action resulting from closed session.** President Myles Marek opened the meeting at 10:58PM, March 29, 2023 and certified that there was no variance from the posted agenda in executive session.

**11.1 Consideration and action to approve Administrator contracts as presented:** Tiffani Shirley moved with a second by Matt Demny to approve Administrator contracts as presented. The motion passed unanimously.

**11.2 Consideration and action to approve Chapter 21 contracts as presented:** Tiffani Shirley moved with a second by Tammy McCain to approve Chapter 21 contracts with revisions discussed in closed. The motion passed unanimously.

**11.3 Consideration and action to approve non-Chapter 21 contracts as presented:** Justin Richardson moved with a second by Tammy McCain to approve non-Chapter 21 contracts as presented. The motion passed unanimously.

**11.4 Consideration and action to offer a 1-year probationary contract to District Nurse as presented:** Tiffani Shirley moved with a second by Justin Richardson to offer a 1-year probationary contract to Bailey Hlavinka as District Nurse for the 2023-2024 school year. The motion passed unanimously.

**11.5 Consideration and action to offer a 1-year probationary contract to teacher/coach:** Tiffani Shirley moved with a second by Tammy McCain to hire Lauren Caka as a certified teacher on a dual probationary contract for the 2023-24 school year. The motion passed unanimously.

**11.6 Consideration and action to approve BISD guardians as presented in closed session:** Tammy McCain moved with a second by Matt Demny to approve BISD Guardians as presented in closed session. The motion passed unanimously.

**11.7 Consideration and possible action to approve the settlement of potential contract claims against Cathy Morton, individually and on behalf of CMorton Associates, LLC regarding E-Rate contract as presented:** Justin Richardson moved with a second by Tiffani Shirley to accept the settlement of Cathy Morton, individually and on behalf of CMorton Associates, LLC in the amount of \$16,931.25 for the settlement of all contract claims and authorize the Superintendent to execute and take all action necessary to effectuate the agreement. The motion passed unanimously.

**12. Adjourn:** After having completed all agenda items, Justin Richardson moved with a second by Tammy McCain to adjourn the meeting. The motion passed unanimously. President Myles Marek adjourned the meeting at 11:52PM, March 29, 2023.

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President, Board of Trustees

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Secretary, Board of Trustees