

BRAZOS ISD REGULAR BOARD MEETING MINUTES
March 23, 2022 (UNOFFICIAL)

1. Establish a quorum – Call to Order: The Brazos ISD Board of Trustees held a Regular Meeting on Wednesday, March 23, 2022 in the Brazos ISD Board Room. President Myles Marek called the meeting to order at 7:03 PM, and declared a quorum. Members present were, Myles Marek, Brian Demny, Matt Demny, Tammy McCain, Tiffani Shirley and Dale Divin. Justin Richardson was absent.

1.1 Invocation and Pledge of Allegiance – The invocation and pledge of allegiance was led by Tiffani Shirley.

2. Moment of silence: There was no moment of silence.

3. Public comments: Sabrina Argeta signed up to speak as allowed by policy BED public participation. The topic was teachers at the elementary campus.

4. Recognition

4.1 Athletic Director Recognition of Cougar/Cougarette Athlete of the Month: In the absence of Athletic Director, Ryan Roecker, this item was tabled until the next regular board.

4.2 Acknowledge TACS State Qualifiers: President, Myles Marek, along with TACS Sponsor, Chad Divin, recognized two TACS teams; one consisting of; Brayden Hanzelka, Leyton Dunham, and Joshua Henry, and another team consisting of Hallie Pailes, Giovanni Nieves, and Kolby Wrenn. The team of Brayden, Leyton and Joshua placed first at State and earned a \$6900.00 scholarship to be split between the 3.

4.3 One Act Play Recognition: One Act Play sponsor, along with a One Act Play member, thanked the board for their support and reviewed the district performance with the board.

4.4 Band Uniform Presentation: Fine Arts Director, Allynn Garcia, along with a senior band member, displayed the new band uniforms to the board. It was also mentioned that senior band member, Brayden Hanzelka, made the Texas A&M band.

5. Closed Meeting: President Myles Marek closed the meeting for executive session as allowed by Texas Government Code Sections 551.017-551.084, inclusive at 7:20 PM, March 23, 2022. President Myles Marek opened the meeting at 7:52 PM, March 23, 2022.

**5.1 Pursuant to TX Gov't Code Section 551.074,
Personnel (if needed)**

5.1.1 Discussion of Special Education Director

**5.1.2 Discussion of hiring DAEP teacher for the
remainder of the 2021-2022 school year**

5.2 Pursuant to TX Gov't Code 551.072 Real Property

6. Open session: Take appropriate action resulting from closed session. President Myles Marek opened the meeting at 7:52 PM, March 23, 2022 and certified that only TX Gov't Code Section 551.074, Personnel was discussed. TX Gov't Code 551.072 was not discussed at this time.

6.1 Consideration and action to approve a probationary contract for a Special Education Director for the remainder of the 2021-2022 school year and for the 2022-2023 school year: Tiffani Shirley moved with a second by Dale Divin to approve a probationary contract for Stefani Crosby as a Special Education Director for the remainder of the 2021-2022 school year and for the 2022-2023 school year as presented. The motion passed unanimously.

6.2 Consideration and action to hire a DAEP teacher for the remainder of the 2021-2022 school year: Matt Demny moved with a second by Tammy McCain to hire David Benbow as a DAEP teacher beginning May 1, 2022 for the remainder of the 2021-2022 school year. The motion passed unanimously.

7. Presentation and Discussion Only

7.1 HVAC Engineering Services: Steve Simon with Simon Engineering discussed the engineering scope of new HVAC units at the elementary and middle school campuses.

7.2 SZH Architects: Wade Zimmer, Architect with AZH Architects discussed construction documents, bid processes and contracts with the board. The local papers that will be used for bid processes will be Fort Bend Herald, Sealy News and Wharton Journal Spectator.

7.3 BHS Roofing Replacement: Jeff Strain with Parsons Roofing, presented new roof options at Brazos High School. He explained the maintenance agreement and warranty on the different options.

7.4 Gallup Student Survey: Superintendent, Scott Rogers, reviewed the results of the Gallup Student Survey with the board. The board asked that Mr. Rogers use this information to improve student outcomes. Mr. Rogers explained that this information will be used to update the District Improvement Plan and Campus Improvement Plans.

7.5 Access Control Presentation: IT Director, Jessie Nanes, discussed Access Control to each campus with the board. The board had the opportunity to ask questions.

7.6 Discussion of BISD assigned cell phone plans: Superintendent, Scott Rogers, discussed possible cell phone stipends for employees who are required to have a cell phone. Mr. Rogers will be in contact with the school attorney regarding BISD's liability with district employee personal cell phones by paying them a stipend to use their phone for district business.

7.7 Discussion of proposed version of teacher pay scale: Superintendent, Scott Rogers, reviewed two proposals of updated teacher pay scales for 2022-23 based upon discussion from the previous meeting. Due to projected budget availability and the gap between BISD and other districts in the 0-10 salary range, board members conveyed a comfortableness with the 2% from midpoint total budget increase option, but still wish to reduce the gap. Mr. Rogers and staff will continue to develop the pay scale with this information. The Board would like to take action at the April meeting.

7.8 Discussion of Instructional Aide pay scale: Superintendent, Scott Rogers, reviewed proposals of updated Instructional Aide pay scales and the proposal is planned to be an action item at the April Board meeting.

7.9 Discussion of continuation of Special Education Director plan: Due to the hiring of a new Special Education Director, Superintendent, Scott Rogers, reviewed his plan concerning the Interim Special Education Director with the board.

7.10 Review FNAA (LOCAL) policy: Superintendent, Scott Rogers, reviewed update to policy FNAA (LOCAL), changing the number of non-school literature that can be distributed from 30 to 0.

7.11 Discussion of new Assistant Principal position at BES; including salary: Superintendent, Scott Rogers, reviewed adding an Assistant Principal position at Brazos Elementary School, including a salary range of \$60,000-\$65,000.

8. Superintendent Report

8.1 White Vehicle Fleet Use: Superintendent, Scott Rogers, updated the board on the use of the white vehicle fleet.

9. Informational Reports: Included in the Informational Reports were; Athletic Director Report, Fine Arts Report, Operations Report, Principal's Reports; Attendance Report (SAT1100); Financial Reports and discussion of banquets and awards ceremonies.

10. Consent Agenda: Tammy McCain moved with a second by Dale Divin to approve the consent agenda as presented. Included were approval of minutes from the February 23, 2022 regular meeting. The motion passed unanimously.

11. Action Items

11.1 Consideration and action to approve a facilities lease agreement with Precinct 4 Austin County Commissioner: Tammy McCain moved with a second by Brian Demny to approve a facilities lease agreement with Precinct 4 Austin County Commissioner as presented. The motion passed unanimously.

11.2 Consideration and action to cancel Brazos ISD Board election for May 7, 2022
Cancelacion de eleccion de la mesa directive de Brazos ISD para el 7 de mayo 2022: Matt Demny moved with a second by Dale Divin to approve the order to cancel the May 7, 2022 Board of Trustee Election and Special Election and to accept the certificate of unopposed candidates declaring Tiffani Shirley for Position 6, Brian Demny for Position 7, and Justin Richardson for Position 3 elected. The motion passed unanimously.

11.3 Consideration and action to approve Brazos ISD's TASB Risk Management Fund Membership: Dale Divin moved with a second by Tammy McCain to approve Brazos ISD's TASB Risk Management Fund Membership, effective May 1, 2022, as presented. The motion passed unanimously.

11.4 Consideration and action to approve student athletic insurance for the 2022-2023 school year: Tammy McCain moved with a second by Brian Demny to approve student athletic insurance for the 2022-2023 school year as presented. The motion passed unanimously.

11.5 Consideration and possible action to select a lead Engineer to provide design and construction administration for the District HVAC Repair/Replacement Project, and delegating authority to the Superintendent to negotiate a reasonable fee and

execute the final contract: This item was moved to after item 7.4. After a brief discussion of ESSER funds use, Matt Demny moved with a second by Tiffani Shirley that we select Steve Simon, P.E. with Ramirez-Simon Engineering, LLC based on his demonstrated competence and qualifications to provided design and construction administration services as the lead engineer in connection with the District HVAC Repair/Replacement Project; and authorize the Superintendent to negotiate a contract with the Engineer in a form approved by counsel for the District for a fair and reasonable price in accordance with Texas Government Code Section 2254.004(b). The motion passed unanimously.

11.6 Consideration and possible action to determine the method of purchasing construction services for the District HVAC Repair/Replacement Project delegation of authority to the Superintendent proceed with procurement: Dale Divin moved with a second by Matt Demny that the Board approve the Competitive Sealed Proposal method of contracting as providing the best value for the District, delegate to the Superintendent the authority to establish and publish selection criteria for proposers, prepare request for proposals, receive and publicly open proposals, evaluate proposals, and bring the recommended rankings back to the Board for final approval and selection. The motion passed unanimously.

11.7 Consideration and possible action to adopt the prevailing wage rates published by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments, in connection with the construction of the District HVAC Repair/Replacement Project, and the Weight room and Concession Stand project authorized by the Board and any other construction projects authorized during the District's current fiscal year: Tiffani Shirley moved with a second by Tammy McCain that the Board adopt the prevailing wage rates published by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments, in connection with the construction of the District HVAC Repair/Replacement Project, and the Weight room and Concession Stand Project and any other construction projects authorized during the District's current fiscal year. The motion passed unanimously.

11.8 Consideration and action to approve a budget amendment in the amount of \$52,000.00 for engineering fees for HVAC project: Dale Divin moved with a second by Brian Demny to

approve a budget amendment in the amount of \$52,000.00 for engineering fees for HVAC project. The motion passed unanimously.

11.9 Consideration and action to approve revised construction documents for the weight room and concession stand projects: This item was taken after 7.2. Tiffani Shirley moved with a second by Tammy McCain to approve revised construction documents for the weight room and concession state projects. The motion passed unanimously.

11.10 Consideration and action to approve a committee to review/select competitive sealed bids for weight room/concession stand projects: Tammy McCain moved with a second by Tiffani Shirley to approve a committee to review/select competitive sealed bids for weight room/concession stand projects as presented. Scott Rogers-Superintendent; Eric Cormier-BHS Principal; Ryan Roecker-Athletic Director; Chris Young - Community Member; Myles Marek-Board President and Matt Demny-Board Secretary.

12. Closed Meeting: President Myles Marek closed the meeting for executive session as allowed by Texas Government Code Sections 551.017-551.084, inclusive at 11:01 PM, March 23, 2022. President Myles Marek opened the meeting at 11:28 PM, March 23, 2022.

12.1 Pursuant to TX Gov't Code Section 551.074, Personnel (if needed)

12.2 Pursuant to TX Gov't Code 551.072 Real Property

13. Open session: Take appropriate action resulting from closed session. President Myles Marek opened the meeting at 11:28 PM, March 23, 2022 and certified that there was no variance from the posted agenda in executive session.

14. Adjourn: After having completed all agenda items, Tammy McCain moved with a second by Tiffani Shirley to adjourn the meeting. The motion passed unanimously. President Myles Marek adjourned the meeting at 11:32 PM, March 23, 2022.