

BRAZOS ISD REGULAR BOARD MEETING MINUTES  
July 28, 2021 (UNOFFICIAL)

**1. Establish a quorum – Call to Order:** The Brazos ISD Board of Trustees held a Regular Meeting on Wednesday, July 28, 2021 in the Brazos ISD Board Room. President Myles Marek called the meeting to order at 7:07 PM, and declared a quorum. Members present were, Matt Demny, Tammy McCain, Dale Divin, Myles Marek, Tiffany Meyer and Justin Richardson. Brian Demny was absent.

**1.1 Invocation and Pledge of Allegiance -** The invocation and pledge of allegiance was led by Tammy McCain.

**2. Moment of silence:** A moment of silence was held for Maria del Refugio Ramos - mother of BHS employee Roberto Ramos and mother-in-law of BMS employee Anna Ramos.

**3. Public comments:** No one signed up to speak as allowed by policy BED public participation.

**4. Presentation by SHZ Architecture regarding weight room/concession upgrades:** SHZ Architecture partners, Dr. James Haliburton and Wade Zimmer presented information to the board about themselves and the projects SHZ Architects have completed. The board had the opportunity to ask questions about the process.

**5. Superintendent Report:** Included in Mr. Rogers Superintendent Report was a verbal maintenance & transportation report and the financial reports, including review of bills, presentation of current tax collection report, presentation of current bank reconciliation, utility cost comparison, monthly budget summary and quarterly investment report.

**6. Presentation and discussion only**

**6.1 Facilities Needs List/Summer Projects:** The board discussed the facilities needs list and the reason why the board produced this list in the past.

**6.2 Board review of the 2021-2022 employee handbook:** The board reviewed the 2021-2022 employee handbook.

**6.3 Board review of the Brazos High School, Brazos Middle School and Brazos Elementary School handbooks:** The handbooks were attached to the agenda and the board reviewed them with each campus principal.

**6.4 Review of Policy Update 117 affecting local policies (see attached):** The board reviewed policy update 117 affecting the following local policies: CH(LOCAL): PURCHASING AND ACQUISITION  
CV(LOCAL): FACILITIES CONSTRUCTION  
DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES

**6.5 STAAR 2021 State Comparison: Special Programs**  
Coordinator, Teresa Ressler, presented information to the board comparing Brazos ISD 2019 Star scores to 2021 Star scores, as well as comparing Brazos ISD scores to the state scores. The board remarked positively about the scores and commended the principals and staff for a job well done.

**7. Consent Agenda:** Tammy McCain moved with a second by Dale Divin to approve the consent agenda. Items included approval of minutes. The motion passed unanimously.

#### **8. Action Items**

**8.1 Consideration and action to approve the Brazos ISD Student Code of Conduct:** After review of the 2021-2022 Brazos ISD Student Code of Conduct and noting no major updates, Justin Richardson moved with a second by Tammy McCain to approve the Brazos ISD Student Code of Conduct as presented. The motion passed unanimously.

**8.2 Consideration and action to approve the T-TESS calendar and appraisers:** Dale Divin moved with a second by Tiffany Meyer to approve the T-TESS calendar and appraisers as presented. The motion passed unanimously.

**8.3 Consideration and action to approve Campus Improvement Plans:** Tiffany Meyer moved with a second by Dale Divin to approve Campus Improvement Plans as presented. The motion passed unanimously.

**8.4 Consideration and action to approve private tax resale offer on Account Number 10229001 pursuant to Texas Property Tax Code, Section 34.05:** Tiffany Meyer moved with a second by Dale Divin to approve the private tax resale offer on Account Number 10229001 pursuant to Texas Property Tax Code, Section 34.05. The motion passed unanimously.

**8.5 Consideration and action to approve private tax resale offer on Account Number R37097/0066020035800903 pursuant to Texas Property Tax Code, Section 34.05:** Tiffany Meyer moved with a second by Justin Richardson to approve private tax resale offer on Account Number R37097/0066020035800903 pursuant to Texas Property Tax Code, Section 34.05. The motion passed unanimously.

**8.6 Consideration and action to approve salary increases for professional and non-exempt employees for the 2021-2022 school year:** This item was moved to after closed session. After a brief discuss of the upcoming budget, Matt Demny moved with a second by Dale Divin to provide teachers a 2% raise from the midpoint of the current scale. Teachers will also receive their step increase. Non-exempt employees hired before July 1, 2021 will receive a 3% pay increase. Administrators hired before July 1, 2021 will receive a 2% pay increase with the exception of BMS Principal, Clay Hudgins, who will receive a 5% increase. The motion passed unanimously.

**8.7 Consideration and action to approve a hiring schedule for the 2021-2022 school year:** This item was moved to after closed session. After a brief discuss of the upcoming budget, Tiffany Meyer moved with a second by Justin Richardson to approve a professional hiring schedule with a 2% increase as proposed, the director hiring schedule, non-exempt hiring schedule, miscellaneous and stipend schedule as proposed. The motion passed unanimously.

**8.8 Consideration and action to approve extending the depository contract with First National Bank Bellville, Wallis Branch, effective September 1, 2021 through August 31, 2023:** Matt Demny moved with a second by Tammy McCain to approve extending the depository contract with First National Bank Bellville, Wallis Branch as presented. The motion passed unanimously.

**8.9 Consideration and action to approve a contract with Houston Methodist for an Athletic Trainer:** Tiffany Meyer moved with a second by Dale Divin to approve a contract with Houston Methodist for an Athletic Trainer. The motion passed unanimously.

**9. Closed Meeting:** President Myles Marek closed the meeting for executive session as allowed by Texas Government Code Sections 551.017-551.084, inclusive at 9:38 PM, July 28, 2021. President Myles Marek opened the meeting at 11:08 PM.

**9.1 Pursuant to TX Govt Code Section 551.074, Personnel (if needed) Resignations, Hire New Employees, and Possible Reassigning some Employees. Discussion. Action Item.**

**9.2 Pursuant to TX Gov't Code Section 551.076, Security**

**9.3 Pursuant to TX Gov't Code Section 551.072, Real Property**

**9.4 Pursuant to TX Gov't Code Section 551.082, Employee/Employee Complaints**

**10. Open session: Take appropriate action resulting from closed session.** President Myles Marek opened the meeting at 11:08 PM, July 28, 2021 and certified that there was no variance from the posted agenda in executive session.

**10.1 Consideration and action to offer probationary contract to Jennifer Forsythe as a Special Education Director:** There was no action taken on this item.

**10.2 Consideration and action to add a secretary position for Maintenance/Transportation/ Athletics:** Matt Demny moved with a second by Tammy McCain to add a secretary position for Maintenance/Transportation/Athletics. The motion passed unanimously.

**11. Adjourn:** After having completed all agenda items, Tammy McCain moved with a second by Tiffany Meyer to adjourn the meeting. The motion passed unanimously. President Myles Marek adjourned the meeting at 11:13PM.