



# BRAZOS ELEMENTARY PTE

- Parents and Teachers for Education -

*We aim to build a foundation for Success and Lifelong Learning*

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## Minutes of Meeting: August 7, 2024

**Location:** BES Cafeteria

### 1. Introduction and Greeting

- Stephanie Holiday, president, called the meeting to order at 6:35 p.m.

### 2. Roll Call

- Roll call was conducted by secretary, Sarah Reber
- Complete attendance list available at the end of the minutes

### 3. Review of June Meeting Minutes

- The minutes from the July meeting were read by secretary, Sarah Reber.
- Community approval was obtained, and those in attendance approved the minutes.

### 4. Financial Report

- Current balance of: \$17,610.38
- Deposits for month of July: \$0.01
- Debits for the month of July: 1,109.94
- Zelle will not be a form of payment due to Wallis State Bank not accepting it
- Cash app: NOT accepted due to high rate
- Venmo & Square transactions will require a 3% transaction fee
  - This was presented to the members present, majority voted to implement
- Majority present at the meeting voted to set up QuickBooks
  - These fees will run \$35-\$40 a month
- We received our first Kroger check: \$28.24
- The Wallis KCs donated \$250 to the PTE

### 5. Old/Unfinished Business

- The PTE set up a table at the Meet Your Neighbors event hosted by the Wallis Street Disciples
  - We gained a few more Kroger accounts and got a donation of \$1
- An assortment of logos have been attained from a vendor to use for a shirt and car logo
  - Will present to the superintendent for approval

### 6. New Business

- Meet the Teacher
  - August 12<sup>th</sup> 4:30-6 pm
  - PTE to have a table with cougar spirit merchandise to purchase, membership sign up, Kroger Community rewards sign up
  - Paw prints to be sold to be painted at the elementary, \$25 each
- Amazon wish list for the teachers have been submitted
  - Each teacher has a QR code with their attached list

- These will be hung by each teacher's door so throughout the year, parents can support and buy things for the classroom
- These will also be available at Meet the Teacher
- These will also be uploaded to our PTE link on the Brazos ISD website
- QR codes can be uploaded to Mac Haik Chevrolet for a possibility to have them fulfilled
- Harvest Fest- Oct. 19, 2024 4-7
  - Chair person: April Black
  - Co-Chair breakdown:
    - Games/prizes: Stephanie Holiday, Sarah Reber
    - Silent Auction: Jennifer Jez
- Back to school volunteer days
  - Sign up genius has been created and emailed out once, will send out link again closer to the end of the month
    - Dates: August 12<sup>th</sup> & 13<sup>th</sup> 9-1
- Back to school breakfast for the BES Staff
  - PTE to get breakfast tacos from Taco Cabana

## 7. Announcements/Discussion

- Mrs. Miller asked if we would be having parent volunteer days again this year
  - Will follow up with Mrs. Etheridge for approval of date
  - Parents will need to complete background checks will need to be completed for the new school year

## 8. Next Meeting

- The next meeting is scheduled for: September 4th, 2024 @ 6:00 PM, location BES Cafeteria

## 9. Door Prize:

- Winner: Ashley Pavlock

## 10. Adjournment

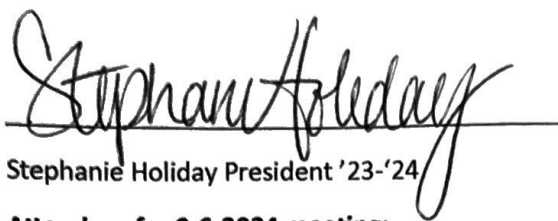
- Stephanie Holiday motioned to adjourn the meeting. The meeting was adjourned at 7:02 PM.

**Minutes recorded by:**



Sarah Reber Secretary '23-'24

**Officer approving minutes (name and office):**



Stephanie Holiday President '23-'24

**Attendees for 8-6-2024 meeting:**

1. April Black
2. Ashley Brandes
3. Ashley Pavlock
4. Jessica Gangl
5. Stephanie Holiday
6. Kimberly Hoogendoorn
7. Kimberly Etheridge
8. Stephanie Snedaker
9. Jennifer Jez
10. Karrie Miller
11. Felicia Oliver
12. Natasha Tuttle
13. Sarah Reber
14. Crystal Williams
15. Sasha Narango