



BRAZOS ELEMENTARY PTE

- Parents and Teachers for Education -

We aim to build a foundation for Success and Lifelong Learning

Minutes of Meeting: July 12, 2024

Location: Orchard City Park

1. Introduction and Greeting

- Stephanie Holiday, president, called the meeting to order at 6:37 p.m.

2. Roll Call

- Roll call was conducted by secretary, Sarah Reber
- Complete attendance list available at the end of the minutes

3. Review of June Meeting Minutes

- The minutes from the June meeting were read by secretary, Sarah Reber.
- Community approval was obtained, and those in attendance approved the minutes.

4. Financial Report

- Current balance of: \$18,720.31
- Deposits for month of June: \$880.00
- Working on attaining online payment apps: Paypal, Venmo, Cashapp and Zelle

5. Old/Unfinished Business

- All PTE supplies and memorabilia have been moved to the storage space
- PTE has supplied the AC unit for this space, discount for the AC unit provided by Shane Kelly
- TV for cafeteria has been purchased. Coordinating with Mrs. Etheridge about getting it installed
 - The PTE will have a subscription for the tv software

6. New Business

- Meet your neighbor event
 - PTE will have a table/booth at the event
 - Fliers with QR code to sign up for the Kroger Community rewards, information about our next meeting and how to sign up for the PTE will be handed out
 - Donation jar to be set up at the table
 - Cookies to be passed out as a refreshment
- Meet the Teacher
 - August 12th 4:30-6 pm
 - PTE to have a table with cougar spirit merchandise to purchase, membership sign up, Kroger Community rewards sign up
 - Paw prints to be sold to be painted at the elementary
- Teacher liaisons
 - Will get with the staff and have them fill out a new Teacher's Favorite document as well as get them to fill out an Amazon wish list
 - Plan to get all of these list linked with a QR code so they can be accessed throughout the year by parents

- PTE calendar
 - Includes all pertinent events the PTE is involved with as well as all staff birthdays
- Harvest Fest- Oct. 19, 2024 4-7
 - Email to be sent out with co-chairs
 - All members are invited and encouraged to participate/volunteer in whatever area they have interest in
- Back to school volunteer days
 - Sign up genius has been created and emailed out once, will send out link again closer to the end of the month
 - Dates: August 12th & 13th 9-1
 - Background checks do not need to be completed, there will not be students on campus

7. Announcements/Discussion

- None

8. Next Meeting

- The next meeting is scheduled for: August 7, 2024 @ 6:30 PM, location BES Cafeteria

8. Adjournment

- Stephanie Holiday motioned to adjourn the meeting. The meeting was adjourned at 7:12 PM.

Minutes recorded by:

Sarah Reber

Sarah Reber Secretary '23-'24

Officer approving minutes (name and office):

Stephanie Holiday

Stephanie Holiday President '23-'24

Attendees for 7-12-2024 meeting:

1. April Black
2. Cristina Brown
3. Jessica Gangl

4. Stephanie Holiday
5. Jennifer Jez
6. Karrie Miller
7. Natasha Tuttle
8. Sarah Reber
9. Crystal Williams