

BRAZOS ISD REGULAR BOARD MEETING MINUTES (Unofficial)  
December 16, 2015

1. The Brazos ISD Board of Trustees held a regular board meeting on Wednesday, December 16, 2015 in the Brazos ISD Board Room. President Matt Demny called the meeting to order at 6:34 PM, and declared a quorum. Other members present included Mark A. Fernandez, Myles Marek, Brian Demny, Christopher R. Nanez, Wayne Jetelina and Felix Martinez II.

**1.1. Open prayer and pledge of allegiance:** Board member, Wayne Jetelina gave the prayer and led the pledge of alliance.

**1.2. Moment of silence:** A moment of silence was held for the victims of the attack in San Bernardino, California.

**2. Public comments:** No one signed up to speak as allowed by policy BED public participation or for student related issues as per HB 1226.

**3. School Board Training – Team of 8:** John Conley, Region 6 ESC Field Service Agent, conducted the training.

President Matt Demny called for a recess at 7:40 PM, December 16, 2015 and reconvened at 7:54 PM, December 16, 2015.

**4. Principal' reports:** Each campus principal had a report enclosed in the board packet. Brazos High School Principal, Mary McCarthy and Prairie Harbor Principal, Glenda Hooper gave a report on the Christmas party that the Team Leadership Group held for the students at Prairie Harbor.

**5. Approval of Minutes:** Christopher R. Nanez moved with a second by Mark A. Fernandez to approve the minutes of the November 16, 2015, regular board meeting and the December 9, 2015 special board meeting. The motion carried unanimously.

**6. Business Office**

**Presenter: Marjor Mayo**

**6.1. – 6.5.:** The board reviewed the bills, current bank reconciliation and balances, current tax collection report, utility cost comparison, and monthly budget summary report.

## **7. Presentation and discussion only**

**Presenter: Earl Jarrett**

**7.1. Quarterly maintenance and transportation report:** Brad Reinecker, Director of Maintenance/Transportation gave the report on the quarterly vehicle and maintenance report.

**7.2. Announcement of required continuing education hours for current school board members:** Board President, Matt Demny, as required legally, announced the number of hours of training that each board member had received during the current year (January 1, 2015 thru December 15, 2015) as follows: Matt Demny 14 hours, Myles Marek, 14.75, Brian T. Demny 14 hours, Christopher R. Nanez 12.75 hours, Felix Martinez 15 hours, Wayne Jetelina 14.75 hours and Mark A. Fernandez 13 hours.

## **8. Action Items**

**8.1 Consideration and action on a salary adjustment for a class or classes of employees for Affordable Care Act compliance:** Brian Demny moved with a second by Wayne Jetelina to increase the minimum hourly salary to \$9.95 for Brazos ISD employees effective January 1, 2016 to be in compliance with the Affordable Care Act. The motion carried unanimously.

**8.2. Consideration and action to adjust the BISD instructional calendar in accordance with HB 2610:** Myles Marek moved with a second by Wayne Jetelina to approve changes to the 2015-2016 instructional calendar as follows: Thursday, June 2, 2016 will be the last day of instruction and the students will be released early on June 2, 2016 and the Prairie Harbor Alternative Campus will release their students at 1:30 PM each Thursday for the spring semester of the 2015-2016 school year to accommodate planning and staff development. The motion carried unanimously.

**8.3. Consideration and action to approve a resolution to cast votes for Austin County Appraisal District Board of Directors:** Brian Demny moved with a second by Mark A. Fernandez to pass a resolution casting Brazos ISD's 219 available votes for the Austin County Appraisal Board for nominee, Christopher Nanez. The motion carried unanimously. (Resolution attached).

**8.4. Consideration and action to engage Belt Harris and Pechacek, LLP to perform an audit for the school year ending August 31, 2016:** Christopher R. Nanez moved with a second by Felix Martinez II to approve Belt Harris Pechacek, LLP to conduct an audit for Brazos ISD for the fiscal year ending August 31, 2016. The motion carried unanimously.

**8.5. Consideration and action to approve an agreement with Prairie Harbor Alternative School:** Felix Martinez II moved with a second by Myles Marek to approve the agreement between Prairie Harbor and Brazos ISD as presented. The motion carried unanimously.

**8.6 Consideration and action to approve a facilities lease agreement with Brazos Little League:** Mark A. Fernandez moved with a second by Wayne Jetelina to approve the lease agreement with Brazos Little League, Inc. for the property located at 107 Dogwood, Wallis, Texas for a year beginning January 1, 2016 and ending December 31, 2016. The motion carried unanimously.

**9., 10. Closed Meeting:** The board did not go into closed session.

**11. Discussion of Future Agenda Items:** The superintendent reminded the board that the summative evaluation of his performance will be conducted in January. The board will receive Mr. Jarrett's narrative explaining where we are with obtaining the districts goals a week in advance of the January meeting. The achievement sign was discussed and Mr. Jarrett will appointment a committee to gather information for it. If anyone needs to put an item on the agenda please call President, Matt Demny, or Superintendent, Earl Jarrett.

**12. Adjourn:** After having completed all agenda items, President Matt Demny adjourned the meeting at 8:40 PM, December 16, 2015.