

Employee Handbook Receipt

Name _____

Campus/Department _____

I hereby acknowledge notification of access to a copy of the Brazos ISD Employee Handbook located at www.brazosisd.net. I understand I may make one printed copy of the handbook if I choose to do so. I agree to access, read and abide by the standards, policies, and procedures defined or referenced in this document.

The information in this handbook is subject to change. I understand that changes in district policies may supersede, modify, or render obsolete the information summarized in this book. As the district provides updated policy information, I accept responsibility for reading and abiding by the changes.

I understand that no modifications to contractual relationships or alterations of at-will employment relationships are intended by this handbook.

I understand that I have an obligation to inform my supervisor or department head of any changes in personal information such as phone number, address, etc. I also accept responsibility for contacting my supervisor or the central office if I have questions or concerns or need further explanation.

Signature

Date

Please sign and date this receipt and forward it to your campus secretary for filing.